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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Planning Staff, OL

DATE: 3 October 1960

FROM : Chief, Printing Services Division, OL

SUBJECT: Report for President's Board of Consultants on Foreign Intelligence Activities

REF : Memo from Chief, Planning Staff, OL, to Chiefs of Staffs and Divisions, OL, dated 27 September 1960, Subject: Submission of Report to The President's Board of Consultants on Foreign Intelligence Activities

1. The support rendered by the Printing Services Division to Agency intelligence activities has remained consistent since the last report. The operation of central printing facilities produces large quantities of classified printing and photographic materials which are consumed by all components of the Agency. As old projects are closed and new ones opened, the Printing Services Division shifts emphasis to meet the contingency. Reductions in one process or from a particular customer are quickly compensated for by additional or new requirements from other components. The approved re-badging of all Agency personnel with colored photographs is an example. To meet this totally new requirement the Printing Services Division has designed, adopted, and modified cameras, procured new developing equipment, renovated existing space and trained personnel in camera techniques. Completion of this project is timed to coincide with movement of Agency personnel into the new Headquarters Building.

25X1 2. During this reporting period a number of jobs bearing directly on intelligence operational activities have been completed. One job, [] consisted of printing 30,000 five by eight cards for the CI Staff. Another job completed on this same area was the printing of a series of 112 maps in gradations of gray. A job was completed for the African Division relating to intelligence activities in the [] This job consisted of copying over 50,000 prints of [] documents, papers, files, etc.

25X1 3. The Printing Services Division is presently providing considerable support to activities of WH []. Several pieces of printing equipment have been recommended to them for their own use and several jobs amounting to millions of copies are currently in production [] plant.

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